

To,
The President,

_____ **District Taekwondo Association**

Sub: **Affiliation**

Sir,

Our Club / Institution is desirous of having affiliation with the _____ District Taekwondo Association.

The details of our club / Institution are as under:

Name of the Club / Institution

Address

Phone

Fax

E-Mail

Contact Person

1. We undertake to abide by the Rules and Regulations of TFI, which is an affiliated National Sports Federation of Indian Olympic Association (IOA); World Taekwondo Federation (WTF); Asian Taekwondo Union (ATU) & recognised by Ministry of Youth Affairs and Sports, Government of India.
2. We understand that violation of the rules and regulations of WTF & TFI will render into cancellation of our membership with District Taekwondo Association and debar our participation in all the events conducted by the TFI; State Taekwondo Association and District Taekwondo Association.
3. We undertake to abide by all the directions; instructions and rules framed by the District Taekwondo Association from time to time and the mandatory conditions enshrined in the TFI Circular 02 of 2007-08 governing the functioning of District Taekwondo Associations.
4. The requisite fee of Rs. 3000/- by way of Demand Draft No. drawn on in favour of District Taekwondo Association is enclosed.
5. Kindly convey your sanction at the earliest.

Thanking You,

Yours sincerely,

Name Of the Principal / Administrator of the Applicant Club / Institution

Date:

Place:

(Application must be submitted on the letter head of the Club / Institution with rubber stamp affixed.)

Note :

1. **"Club / Institution"** means a Taekwondo promoting club / Sports Organisation / School/ college/ government department/ government institution having Taekwondo athletes its members / students.
2. It will be **"mandatory for the District Taekwondo Association to grant membership to the applicant Club / Institution within 15 days"** of the receipt of the application.
3. In case of refusal, the grounds must be communicated to the Applicant within 15 days. The applicant can appeal to the State Taekwondo Association with a copy to the TFI Secretariat.
4. The applicant club must generate a minimum of 25 TFI ID Cards annually failing which the DTA can suspend / cancel the membership if satisfactory reply is not furnished for the shortfall.
5. It will be mandatory for the athletes to prepare their TFI ID Cards as applicable for various categories.
6. It will be mandatory for the Club / Institution to issue receipts for any payments received from the athletes clearly clarifying the activity for which the fee has been received.
7. For TFI related fees, the details must be checked from TFI website www.tfiindia.com for applicable fees under TFI Rules and regulations and funds collection and sharing. In case of doubt, the decision of TFI secretariat shall be final.
8. The District Taekwondo Association is bound to issue receipts for payments received from the Members i.e. Club / Institution and clearly mention the activity for which the fee has been received.
9. Overcharging / non issue of receipt is a clear violation of the TFI Rules and Regulations and results in black listing / disaffiliation of the concerned unit as per TFI circular No. 03 of 2009 (Discipline and Appeal Rules).
10. The Taekwondo athletes are debarred from attending any other event conducted by any parallel Taekwondo or Martial Arts institutions in the District; State & India.
11. Violation of above instructions results in cancellation of Membership and affiliation.
12. Ignorance of rules and regulations is no excuse.